

OFFICE OF THE DIRECTOR
UNIVERSITY HOSTELS
KAKATIYA UNIVERSITY, WARANGAL



TENDER DOCUMENT

FOR

STUDENTS HOSTEL MESS ITEMS

(2022-23)

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OFFICE OF THE DIRECTOR
UNIVERSITY HOSTELS
KAKATIYA UNIVERSITY, WARANGAL-506009, Telangana State

SHORT TENDER NOTICE

Tender No.179 /UHO/2022-2023, dated 12-10-2022

Office of the Director, University Hostel, Kakatiya University having its office at Vidyaranyapuri, Warangal-506 009, invites sealed tenders from the experienced and authorized firms / agencies for the supply of **1. Milk & Curd, 2. Plumber Items and 3. Electrical Items** for the year 2022-2023. **Last date is 17-10-2022 by 5.00 pm.** For further details log on to: www.kakatiya.ac.in/

DIRECTOR
University Hostel, KU

I. TENDER DETAILS:

1	Tender No. 179 /UHO/2022-2023, dated 12-10-2022			
2	Name of the Item	Tender Processing Fee	(Earnest money deposit) EMD in INR*	Contract Period
3	Milk & Curd (Details provided in Annexure-IX)	2,000/-	1,00,000/-	1-Year (2022-23)
4	Plumber Items (Details provided in Annexure-X)	2,000/	50,000/	
5.	Electrical Items (Details provided in Annexure-XI)	2,000/	50,000/	
1.EMD will be refunded to unsuccessful bidders only 2.EMD of successful Bidders will be refunded at the end of contract period after supplying material satisfactorily 3. Tender Processing fee is Non -refundable				
*Payments should be made in the form of Bank Draft in favour of “The Director, University Hostel, Kakatiya University ” payable at SBI, KU branch.				

II. ELIGIBILITY CRITERIA, TERMS & CONDITIONS:

The following are the minimum eligibility criteria for the suppliers to participate in the tender **'for supplying food items to University Hostel, KU'**

1. Should be free from all encumbrances, liabilities, disputes and litigations with respect to its ownership and shall have all required approvals/permissions from the competent authorities to participate in the tender process.
2. **Tender Processing Fee:** Interested firms are required to submit a non-refundable Tender Processing Fee of Rs.2,000/- (Rupees Two thousand only) Online payment only to **A/c. No. 52026910130, SBI, KU IFSC Code: SBIN0020262.**
3. **Earnest Money Deposit (EMD):**
 - a) .EMD will be refunded to unsuccessful bidders only
 - b). EMD of successful Bidders will be refunded at the end of contract period after supplying material satisfactorily
 - c). Tender Processing fee is Non -refundable
 - d). EMD in favor of the Director, University Hostels, KU only D.D's are accepted.
4. Should have VAT/TIN/APGST/GST registration certificate, Valid Trade License Document/Firm Registration Certificate.
5. PAN CARD and bank account should be in firm's name.
6. **Pre-Bid meeting:** A pre-bid meeting will be conducted at Office of the Principal, University College, Kakatiya University interested firms who would like to seek clarifications may attend the meeting.
7. Rate must be quoted inclusive of all charges including transportation & taxes allied to that. Firms have to comply all the rules and regulation of the university.
8. The firm should submit self Certification stating that it is not block listed by any Organization / Institutions earlier.
9. **Evaluation of Tenders:**
 - a. Hostel Advisory Committee of the University will inspect the qualified firms, if necessary (as per the eligibility criteria specified) application form and submitted documents by firms (Valid Trade License/Firms Registration Certificate, VAT/GST/APGST certificates issued by competent authority of Government of India.
 - b. Hostel Advisory Committee, reserves the right to accept or deny any tender. Depending upon the reliability and reputation of the firm, the authority will have right to negotiate with firm to reduce the quoted rates to ensure prompt supply, if necessary.
 - c. The authority will have right to distribute the entire supply to more than one firm at L1Rate
 - d. The Committee will first open technical bids and evaluate. Commercial bids of eligible firms only be opened

10. Contract Period:

- a) The contract period will be for a period of ONE YEAR i.e., 2022-2023 financial year initially from the date of supply order and may be extended with same terms and conditions for one more year based upon the satisfactory feedback from all the stakeholders of the University.
- b) During contract period, University will not entertain any request to revision of rates whatever the reasons may be. If L1 bidder troubles the University and force to increase the rates and if unable to supply, the EMD of the firm will be forfeited by the cancelling the orders and also will be block listed .,
- c) Contract is valid from the date of signing of formal agreement.

11. L1 bidder has to execute an agreement after receiving “**Letter of Award**” in a Non – Judicial Stamp Paper (Rs. 100/-) the cost of which is to be borne by the party.

12. **Sub.-Letting of Contract:** The Contractor / supplier shall not sub-let, transfer or assign the contract or any part thereof.

13. If the lowest firms does not comply with the above all clauses during tendering process, failing which the work order will automatically be cancelled and will be awarded to the L2 firms with the same terms and conditions as in the tender papers. No payment will be made to the L1 firms for the period of interim service provided and their EMD will be forfeited besides keeping the firm in block list.

14. The University Authorities will not entertain any request to change the rate of any item during the whole contract period.

15. TERMS OF PAYMENT:

- a) The bills should be submitted before the first week of every month (Mess wise) and order form, delivery forms should be signed by the Mess Committee Care Takers & JDs of respective messes.
- b) The payment will be made within 45 days from the date of submission of bills. If sufficient funds are not available in Hostel Office, the payment of bills will be delayed up to 2 months,
- c) After verification of submitted bills by Hostel Office, **the Payment will be made online in firm A/c.**

16. The contractor’s performance regarding quality & quantity of food material as well as other aspects will be reviewed by the hostel mess committee, and Joint Director concerned or Director of Hostels on a monthly basis. If the authorities find inferior quality of material of the orders will be cancelled and EMD will be forfeited

17. If the supplier fails to comply with the relevant provisions of the above mentioned Acts, then the University Authorities has got every right to withhold the bills or even terminate the work order.
18. The supplier shall be solely responsible to comply with all acts, laws, rules and regulations, as may be applicable from time to time in respect of supply of items.
19. Quality and regular supply are the essence of supply and Office of the Director, University Hostel, Kakatiya University, Warangal will cancel the order unilaterally if the above are not complied with and violation of any terms and conditions.
20. The authorities will have right to cancel the tenders and tender notice issued, if sufficient number of tenders are not received. In that case, the Director of Hostels may take appropriate decision.

III. SUBMISSION OF TENDER

1. Tender should be submitted with all required document in two separate covers i.e., Technical and Commercial as mentioned below by post/Hand on or before 5.00 pm on **17-10-2022**, failing which the quotation shall be treated as invalid. The hostel office is not responsible for any postal delay or any loss of time or tender forms.
2. **Technical Bid Documents in Cover-I**
 1. Filled Application form
 2. Valid Trade License/Firms Registration Certificate/VAT/GST/TSGST certificate.
 3. Cancelled check/Bank Account pass book copy
 4. Demand Draft of EMD
 5. Tender processing fee payment proof
3. **Finance Bid Document in Cover-II**
 1. Price Quoted List
 4. The two envelopes must be super scribed with the name of the item for which the tender is being submitted duly mentioning the firm's full address with mobile number.
 5. All the tenders should be addressed to "**The Director, University Hostels, Kakatiya University, Warangal – 506 009, TS**".
 6. The tender application forms and other details, please visit:
<http://www.kakatiya.ac.in/>

**APPLICATION FORM FOR SUBMISSION OF TENDER TO SUPPLY OF
HOSTEL MESS ITEMS 2022-2023**

TECHNICAL

1. Name of the Firm/Organization/Company :
2. Address :
3. Telephone No./Mobile No. & Name of the Contact Person :
5. Email ID :
6. Do you have an office at Warangal? If so, Please provide the Address and Telephone No. :
7. Month and Year of establishment :
8. Name of proprietor\partners\directors :
9. No. of years of experience in this field, with References, Certificates :
10. Annual Turnover during the last three years (Enclose copies of Audited Financial Statement) :
2019 – 20 :
- 2020 – 21 :
- 2021 – 22 :
11. Whether the firm is an Income Tax Assessee? If so please give the details of PAN No. and copy of the latest assessment order :
12. Trade License from Competent Authority :
15. GST/VAT/TSGST/CST/TIN No. :
16. Bank Details (Bank Name, A/c.No, IFSC Code & Address (for ECS Payments) :

17. Details of Previous Contracts, if any

<u>Period of Contract</u> From To	Name and Address of the Organization with reference letters	Name of the Contact person & Phone No.	Value of Contract and other Details	Remarks

Give details of current contracts, if any, of similar services being rendered by you and which will be available for inspection by our officials:

<u>Period of Contract</u> From To	Name and Address of the Organization with reference letters	Name of the Contact person & Phone No.	Value of Contract and other Details	Remarks

Place:

SIGNATURE OF THE TENDERER

Date:

COMMERCIAL

Annexure-IX

MILK & CURD-IX

SL.No.	Name of the Item	Qty	Any Brand Name	Rate
1	MILK & CURD (Quote All Brands)	1 Lt		

Date :

Place :

SIGNATURE OF THE TENDERER

LIST OF PLUMBING BRANDED ITEMS-X

SL.No.	Name of the Item	Brand	Rate
1.	3/4 PIPE		
2.	3/4 ELBOW		
3.	3/4 T		
4.	3/4 CUPLINGS		
5.	3/4 X1/2 BRASS CUPLINGS		
6.	3/4 X 1/2 BRASS ELBOWS		
7.	3/4 X 1/2 SHOES		
8.	3/4/ X1/2 MTA		
9.	3/4 X 1/2 FTA		
10.	3/4 ELBOW		
11.	1 INCH PIPE		
12.	1 INCH ELBOW		
13.	1 INCH T		
14.	1 INCH X 3/4 T		
15.	1 INCH CUPLINGS		
16.	1 INCH MTA		
17.	1 INCH FTA		
18.	1 INCH BALL		
19.	1 INCH UNIONS		
20.	1X 1/2 BRASS ELBOW		
21.	1 X 1/2 BRASS CUPLINGS		
22.	1 1/2 ELBOW		
23.	1 1/2 SHOES		
24.	1 1/2 FTA		
25.	1 1/2 MTA		
26.	1 1/2 BALLVALLS		
27.	1 1/2 UNIONS		
28.	2 INCH ELBOW		
29.	2 INCH SHOE		
30.	2 INCH MTA		
31.	2 INCH FTA		
32.	2 INCH UNIONS		

33.	2 INCH BALL VALLS		
34.	2X1 R/C		
35.	WASTE CUPLING		
36.	BRAKETS		
37.	1/2 TAP NIPPLES		
38.	GI CUPLINGS		
39.	GI NIPPLES		
40.	BALL WALL		
41.	1 INCH GI CUPLINGS		
42.	1 INCH GI ELBOW		
43.	1 1/4 PIPES		
44.	1 1/4 ELBOW		
45.	1 1/4 TC		
46.	1 1/4 CUPLINGS		
47.	1/4 MTA		
48.	1/4 FTA		
49.	1/4 T		
50.	1/4 X 1 BUSHULU		
51.	1 1/4 R/C		
52.	1 1/4 X 3 T		
53.	1 1/4 X3 BUSHULU		
54.	1/4 SHOE		
55.	1/ 1/4 BALLWALLS		
56.	1 1/2 PIPES		
57.	1 1/4 CUPLINGS		
58.	1 1/2 T		
59.	1 1/2 X 1T		
60.	1 1/2 X 1 BUSH		
61.	1 1/2 R/C		
62.	1 1/2 X 1 1/4 BUSH		
63.	1 1/2 X 1 1/4 R/C		
64.	1 1/2 X 1 1/4 T		
65.	2 INCH PIPE		
66.	2 INCH CUPLINGS		
67.	2 INCH T		

68.	2X1 T		
69.	2X 1/4 T		
70.	2X 1 1/2 T		
71.	1 1/8 GUM BOTTLE		
72.	TAPS		
73.	PICLO COCK		
74.	ANG COCK		
75.	TAPLON TAPES		
76.	TWO AND TOP TAPS		
77.	PVC PIPES		
78.	WASTE PIPES		
79.	M SEAL		
80.	1 INCHCULINGS		
81.	GI T		
82.	GI ELBOW		
83.	1 INCH GI NIPPLES		
84.	1 INCH GI T		
85.	1 INCH BALL WALL		

Date :

Place :

SIGNATURE OF THE TENDERER

*** All items used for Plumber Items should be of Premium (ISI)/Number-1 quality and brands**

LIST OF ELECTRICAL ITEMS-XI

SL.No.	Name of the Item	Brand	Rate
1.	LED TUBE LIGHT SETS 20 VOLTS		
2.	ELECTRANIC CHOWK		
3.	SEELING FAN OIL CONDENSOR		
4.	SEELIGN FAN		
5.	STATERS		
6.	1/18 WIRE 1.5 SQ.MM		
7.	1/18 WIRE 1.0 SQ.MM		
8.	3/20 WIRE 2.5 SQ M.M		
9.	SERVICE WIRE		
10.	MODULAR SOCKETS 6 AMPS		
11.	MODULAR 16 AMPS SWITCH		
12.	MODULAR SACKETS 16 AMPS		
13.	MODULAR DIMMER		
14.	MODULAR 12 WAY		
15.	ORDINARY TUBEL LIGHTS SET		
16.	ORDINARY TUBE LIGHT		
17.	STAY WIRE		
18.	3 CRORE COPPER WIRE 2.5		
19.	POWER PLUGWITH GANG BOX		
20.	REGULATOR OLD		
21.	ONE WAY SACKETS		
22.	MCB 6 TO 10 AMPS		
23.	MCB 16 TO 32 AMPS		
24.	ISOLATOR 40 AMPS		
25.	ISOLATOR 60 AMPS		
26.	4 POLE ISOLATOR 60 AMPS		
27.	2 POLE ISOLATOR 40 AMPS		
28.	2 POLE ISOLATOR 60 AMPS		
29.	4 POLE ISOLATOR 100 AMPS		
30.	16 AMPS SWITCHES		
31.	16 AMPS SOCKETS		

32.	HOLDERS		
33.	CEELING ROSES		
34.	FLEXBLE PIPE 3/4		
35.	FLEXABLE PIPE ONE INCH		
36.	PVC WIRE(COPPER COIL)		
37.	FUEZES 100 AMPS		
38.	FUEZES 200 AMPS		
39.	FUEZER 500 AMPS		
40.	PVC TAPES		
41.	WALL MOTE FANS		
42.	BED SWITCHES		
43.	EXTENSION BOXES 4		
44.	MODULAR BOX PLATES SWITCH PLATE		
45.	SERVICE WIRE 722		
46.	SERVICE WIRE 720		
47.	SERVICE WIRE 716		
48.	1 INCH PIPES		
49.	PVC PIPES		
50.	3/4 PIPES		
51.	CHADI 3/4		
52.	CHADI 1 INCH		
53.	3/4 PATTI PVC		
54.	1 INCH PATTI PVC		
55.	SCREW 1 INCH		
56.	SCREW 2 INCH		
57.	SCREW 2 INCH NAILS		
58.	3/4 INCH SCREWS		
59.	STREET LIGHT LED		
60.	STREET LIGHT 60 VOLTS		
61.	STREET LIGHT 100 VOLTS		
62.	STREET LIGHT 40 VOLTS		
63.	STREET LIGHT PIPE IRON		
64.	3/4 STREET LIGHT PIPE IRON		
65.	1 INCH STREE LIGHT PIPE IRON		

66.	FAN DWON ROD 2FEET		
67.	FAN DOWN ROD 3 FEET		
68.	FAN CLAMP SETS		
69.	WOOD GATTI		
70.	PVC GATTI		

Date :

Place :

SIGNATURE OF THE TENDERER

*** All items used for Electrical Items should be of Premium (ISI)/Number-1 quality and brands**